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DEPARTMENT OF STATE
THE DIRECTOR OF INTELLIGENCE AND RESEARCH
WASHINGTON

April 6, 1984

TOP SECRET

MEMORANDUM FOR: [redacted]

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Director, Intelligence Community Staff

SUBJECT: Community Conference Facility

(il)

The following responds to the questions posed in your memorandum of February 15.

Projected annual use for classified organizational and external training purposes. At the present time, INR does not anticipate any use of the proposed conference facility for its own organizational or training purposes. Because of the existence of extensive conference facilities in Main State, we will probably continue to rely on them for the foreseeable future. Although these facilities are severely strained by the heavy demand for their use from all parts of the Department, they continue to represent the most practical option for our own classified organizational purposes. For training purposes, we believe that the facilities in Main State and at the Foreign Service Institute in Rosslyn will continue to meet our requirements for the time being.

Projected use for classified Community discussions. For the present at least, any Community discussions or meetings hosted or organized by INR probably will continue to be held in classified facilities in Main State. Although we very occasionally use conference facilities outside the building, these are usually for unclassified external research conferences.

Other anticipated use. We do not anticipate any other categories of INR use of the proposed facility at this time.

Comments on the CIA proposal for a facility [redacted]

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[redacted] We have no problem with the proposal as drafted, which appears to be carefully planned and developed. We would suggest, however, that there be a full evaluation of all existing facilities that might meet this requirement before taking a decision to proceed with construction of this new facility.

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Identification of existing facilities which should be evaluated as alternatives We have been unable to identify any State Department facilities which would meet the requirements for the kind of conference center that is envisaged.

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Amount of FY 1984 funding which can be made available for reprogramming for this purpose. We have been unable to identify any funds in the INR budget for FY 1984 that could be reprogrammed for this purpose, nor are we in a position at this time to make any commitment in connection with a financial contribution to this project. In general, we believe that construction and associated costs are best handled by a special Intelligence Community appropriation for this purpose rather than levied against individual agencies.

Preferred approach for accommodating annual operating expenses. The best approach would probably be user charges levied against the host or organizing agency for a meeting or function. The host agency then could, if it desired, bill participating agencies for reimbursement.

*I only wish I might be more positive
on the funding question but prospects are pretty
bleak, at least in FY 87!*

Hugh Montgomery